

Appendix 1:

Draft Terms of Reference of the South East Wales EAS Board

The work of the South East Wales Education Achievement Service will be overseen by an EAS Board. The EAS Board may make decisions which affect the delivery of and resources available for improving school performance. Therefore, local authorities should make sure that the governance arrangements put in place do not contradict local authority decision making and democratic accountability.

The EAS Board will have responsibility for approving the consortia budget (including remuneration), business planning and performance management of the regional consortia.

Consortia and local authorities should make sure that the members of EAS Board have the right skills, experience and seniority to make decisions; have a clear understanding of their collaborative regional responsibility; and are clear about their roles and responsibilities and how these dovetail with the democratic accountabilities

The membership of the EAS Board will include:

- Five Senior Cabinet Members representing the five Local Authorities (who do not hold the portfolio for Education)
- A Lead Chief Executive
- The Managing Director of the South East Wales EAS
- The Chair of the Executive Board

The EAS Board will:

- Nominate and agree a Chair
- Meet once a school term to oversee the work of the consortium.
- Hold an annual meeting to focus on considering and agreeing the draft business plan and the accompanying budget.
- Delegate the operational decision making of the consortium to an executive board whose role will be to oversee, support and challenge the work of the regional consortium.
- Monitor the progress and outcomes of the business plan.
- establish arrangements for appointments of senior staff and to deal with HR issues such as grievances

The Managing Director and the lead Chief Executive shall:

- After consultation with the Chair of the Board, agree the agenda and papers to be prepared for each EAS Board meeting.

*Normally meetings of the joint committee will be open to the public.